



**MINUTES OF THE
CHISHOLM-HIBBING AIRPORT AUTHORITY
Regular Meeting
Tuesday, April 21, 2026**



1. Call to Order

The regular meeting of the Chisholm-Hibbing Airport Authority was called to order by President Edward LaTendresse on Tuesday, April 21, 2026, at 4:00pm.

President Edward LaTendresse
Vice-Pres. Terry Samsa
Treasurer Michael Furlong
Director Jennifer Hoffman Saccoman
Director Jeannie Quirk

Barrett Ziemer, Executive Director
Jill Fatticci, Office Administrator
Rick Prebich, Attorney
Branden Jensen, RS&H

Hibbing Mayor Pete Hyduke – departed meeting 5:45
Hibbing City Administrator Greg Pruszinske – arrived at 4:18, departed meeting 5:45

2. Acceptance of the Agenda

A motion was made to accept the agenda made by Director Quirk, supported by Director Furlong. Motion carried unanimously.

3. Approval of Minutes

3.1. March 17, 2026, Regular Meeting Minutes

A motion was made to approve the minutes by Director Samsa, supported by Director Quirk. Motion carried unanimously.

4. Open Forum

- 4.1. Public Comment - None
- 4.2. Tenant Comment- None

5. Consent Agenda-

5.1. Accounts Payable Listing and Treasurer's Report –

5.1.1. Motion to approve accounts payable and treasurer's report was made by Director Hoffman-Saccoman, supported by Director Quirk. Motion carried unanimously.

5.2. Project Invoices and Construction Pay Applications –

5.2.1. Motion to approve payment for RS&H Inv# 10141934022-3 \$9,952.53 was made by Director Furlong, supported by Director Samsa. Motion carried unanimously

5.2.2. Motion to approve payment to Lakehead Constructors for Pay App #1 \$94,271.98 was made by Director Furlong, supported by Director Quirk. Motion carried unanimously.

5.3. Final Payments - None

5.4. Bids Received – None

5.5. Contract Awards and Approvals – None

6. Lease Actions – Executive Director Ziemer received four proposals from vendors who perform commercial market rate analyses of leased properties. Executive Director Ziemer further shared with the board that airports are required by FAA grant assurances to lease its properties at fair market value. The airport has not performed market analysis of its leasehold properties in the past and recommended that the CHAA board consider having this study completed. No formal action was taken.

7. Committee Reports – None

8. Consultant Project Updates

8.1. RS&H provided a brief presentation on HIB Capital Improvement Projects

8.1.1. Overview of HIB projects for next 5 years CIP plan and estimated costs.

8.1.2. Update on East T-Hangar Taxi Lane Rehabilitation Project

8.1.3. Wildlife Perimeter Fence, Phase 2 Update, bids will be going out soon

9. Attorney's Report

9.1. Detroit Reman Property Tax MOU with City of Hibbing

9.1.1. A motion was made by Director Quirk, supported by Director Samsa for Attorney Prebich to work with the Finance Committee to dictate a letter to bring to the May 19th board, addressed to the Attorney Borland and Hibbing City Council stating our interpretation of the documentation and why things differ. Also, CHAA would like to have the decision brought to a vote by the Hibbing City Council. Motion carried unanimously.

10. New Business

- 10.1. Motion to accept and approve HIB 5-year Capital Improvement Plan was made by Director Furlong, supported by Director Quirk. Motion carried unanimously.
- 10.2. Certificate of Deposit Renewal- Motion to reinvest original certificate amount for 12 months at Security State Bank and deposit interest to general fund was made by Director Quirk, supported by Director Samsa. Motion carried unanimously.
- 10.3. Motion to approve application of Depart of Iron Range Resources Public Works grant, Resolution 4-21-2026 was made by Director Furlong, supported by Director Quirk. Motion carried unanimously.
- 10.4. Motion to approve A1 Refrigeration quote and payment of \$12,230.00 for Hangar A Boiler Replacement was made by Director Samsa, supported by Director Hoffman-Saccoman. Motion carried unanimously.

11. Old Business – None

12. Executive Director's Report

- 12.1. Enplanement Report – Delta Connections and Sun Country Airlines
 - 12.1.1. Delta Connections- SkyWest had 859 revenue passengers and Sun Country had 179 revenue passengers for the month of March.
- 12.2. FAA Safety and Compliance Inspection- May 20th
- 12.3. FY 2027 Budget Schedule
 - 12.3.1. City of Hibbing – Presentation August 5th
 - 12.3.2. Joint Meeting Tuesday, August 18th at 5pm
- 12.4. Congressional Directed Spending Program Application- Senator Klobuchar
 - 12.4.1. West Taxi Lane A, Tie Down, Apron and Drainage Improvement

13. Board Concerns/Announcements

- 13.1. At the request of the City of Hibbing, CHAA Board will attend the May 20th City of Hibbing workshop, immediately following the City Council meeting, for further Detroit Reman property tax MOU discussion.

14. Adjournment

Motion to adjourn at 6:29pm was made by Director Furlong, supported by Director Samsa. Motion carried unanimously.

Chisholm-Hibbing Airport Authority
Edward LaTendresse, President

ATTEST:

Chisholm-Hibbing Airport Authority
Jill Fatticci, Office Administrator