



**MINUTES OF THE
CHISHOLM-HIBBING AIRPORT AUTHORITY
Regular Meeting
Monday, February 23, 2026**



1. Call to Order

The regular meeting of the Chisholm-Hibbing Airport Authority was called to order by President Edward LaTendresse on Monday, February 23, 2026, at 4:00pm.

President Edward LaTendresse
Vice-Pres. Terry Samsa
Treasurer Michael Furlong
Director Jennifer Hoffman Saccoman
Director Jeannie Quirk
Director Anne Jordan

Barrett Ziemer, Executive Director
Jill Fatticci, Office Administrator
Rick Prebich, Attorney
Darren Christopher, RS&H
Branden Jensen, RS&H

2. Acceptance of the Agenda

A motion was to accept the agenda made by Director Quirk, supported Director Jordan. Motion carried unanimously.

3. Approval of Minutes

3.1. January 27, 2026, Regular Meeting Minutes

A motion was made to approve the minutes by Director Samsa, supported by Director Quirk. Motion carried unanimously.

4. Open Forum

- 4.1. Public Comment - None
- 4.2. Tenant Comment- None

5. Consent Agenda

5.1. Accounts Payable Listing and Treasurer's Report –

5.1.1. Motion to approve accounts payable and treasurer's report was made by Director Quirk, supported by Director Jordan. Motion carried unanimously.

5.2. Project Invoices and Construction Pay Applications – None

5.3. Final Payments - None

5.4. Bids Received - None

6. Lease Actions – None

7. Committee Reports – None

8. Reorganizational Appointments for 2026

8.1. Finance Committee – Furlong, LaTendresse, Samsa

8.2. Buildings and Grounds Committee – Quirk, Saccoman, Samsa

8.3. Personnel Committee – Jordan, LaTendresse, Quirk

8.4. Procedural and Public Relations Committee – Furlong, Jordan, Saccoman

9. Construction Project Update

9.1. RS&H provided a brief presentation with updates on the DNR Building and Apron project, East Taxi lane project, and Fence Phase 2 project.

10. Attorney's Report

10.1. A meeting to discuss property tax with Midwest Aircraft refinishing and TNT Airworks will be held on 02/24/26.

11. New Business

11.1. Detroit Reman property tax MOU- Awaiting comments from City of Hibbing Attorney Borland's office.

12. Old Business

12.1. Land Release for Animal Shelter – No further communication received from City of Hibbing.

13. Executive Director's Report

13.1. Enplanement Report – Delta Connections and Sun Country Airlines

13.1.1. Delta Connections- SkyWest had 869 revenue passengers and Sun Country had 122 revenue passengers for the month of January.

13.2. 2025 Budget Report – Update after audit report.

13.3. Employee handbook revision – Reviewing updates from consultant.

14. Board Concerns/Announcements

The new custodian has started today.

15. Adjournment:

Motion to adjourn at 4:42pm was made by Director Quirk, supported by Director Furlong. Motion carried unanimously.

Chisholm-Hibbing Airport Authority
Edward LaTendresse, President

ATTEST:

Chisholm-Hibbing Airport Authority
Jill Fatticci, Office Administrator