



**MINUTES OF THE
CHISHOLM-HIBBING AIRPORT AUTHORITY
Monday, December 9, 2022 Special Meeting**



- 1. Call to Order & Roll Call:** The special meeting of the Chisholm-Hibbing Airport Authority was called to order by President Michael Furlong on Friday, December 9, 2022, at 2:00 pm.

Members Present:

Michael Furlong, President
Jeannie Quirk, Vice President
Jon Timpane, Treasurer
Roger Saccoman
David Isaacson
Terry Samsa

Barrett Ziemer, Executive Director
Travis Marsh, Assistant Director
Richard Prebich, Airport Attorney

Others Present:

2. Acceptance of Agenda:

A motion to accept the agenda with the following changes:
Item D: Airport Employee Appreciation Holiday Event

Motion was made by Director Timpane, supported by Director Quirk. Motion carried unanimously

3. New Business:

A. Acceptance of Travis Marsh, Assistant Director, letter of resignation. Motion made by Director Saccoman and supported by Director Timpane. Motion carried unanimously.

- B. Authorize to advertise Assistant Director position. Discussion took place on the best strategy for replacement, and it was decided to postpone any job posting until the personnel committee was able to meet and offer a plan at the upcoming board meeting. Motion was made by Director Timpane, supported by Director Samsa, and opposed by Director Isaacson. Motion carried.
- C. Approval of Iron Range Plumbing and Heating quote to install an ARFF truck water refilling station in Building G in the amount of \$5,835. Motion made by Director Timpane and supported by Director Quirk. Motion carried unanimously.
- D. Airport Employee Holiday Appreciation Event at General Aviation Facility. Motion to authorize the CHAA to have the event catered by Valentinis and paid for by CHAA was made by Director Timpane, supported by Director Quirk. Motion carried unanimously.

4. **Adjournment:**

There being no further discussion, it was moved by Director Timpane, supported by Director Saccoman to adjourn the meeting at 3:40 P.M. Motion carried unanimously.

Chisholm-Hibbing Airport Authority
Michael Furlong, President

ATTEST:

Chisholm-Hibbing Airport Authority
Travis Marsh, Assistant Director